



Government Of West Bengal  
Office Of The Deputy Director  
West Bengal Fire & Emergency Services  
Station Fooder Road, P.O & P.S Sillguri,  
District: Darjeeling, Pin - 734005

Memo no.:IND/WB/FES/20172018/11244

Date: 18-06-2023

From:  
Divisional Fire Officer  
North Zone, HQ Wing,  
West Bengal Fire & Emergency Services

To: Sarada Vidya Mandir English Medium  
Sudarsanpur, Raiganj, Uttar dinajpur, 733134

Sub: Renewal of Fire safety certificate for the occupancy of a G+2 storied School Building under group of Educational in the name of Sarada Vidya Mandir English Medium a unit of Sarada Seva trust at Premises- Plot No- 104,107,204,JL no- 154,152,Mouza-Chandor, Vill- Sudarsanpur,PO + PS- Raiganj,Dist- Uttar dinajpur,733134

This is in reference to your application no. 0125191230600009 dated 02-06-2023 regarding the Renewal of Fire safety certificate for the occupancy of a G+2 storied School Building under group of Educational in the name of Sarada Vidya Mandir English Medium a unit of Sarada Seva trust at Premises- Plot No- 104,107,204,JL no- 154,152,Mouza-Chandor, Vill- Sudarsanpur,PO + PS- Raiganj,Dist- Uttar dinajpur,733134

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

1. One stand by pump must be installed within 6 months.
2. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Drive way.
3. Periodical flashing of water in the Hydrant shall be made to maintain the efficiency of the above mentioned system.
4. To eliminate risk of Fire Hazards, Good Housekeeping both for insides and outside of the building shall be strictly maintained.
5. Existing Electrical wiring of the whole building shall have to be carefully checked for any ware and tear in there,

particularly lines above false ceiling & ducts.

6. The notice of Fire Fighting and evacuation from the building shall be prepared and displayed at all vulnerable of the building.
7. Regular Mock fire Practices and evacuation drill should be conducted periodically by participation of all the occupants of the building and for this purpose a special crew should be formed.
8. A Crew of trained fire man should be maintained round the clock for the safety of the building.
9. Adequate number of NO SMOKING boards should be displaying surrounding the premises.
10. The employees and security staff shall be conversant with installed Fire Fighting equipments of the building and to operate in the event of Fire and Testing.
11. First-Aid Fire Fighting system shall be provided as per I.S. Specification.
12. If required the old line shall have to be replace with new lines the cables shall always be laid in M.S. conduit pipes continuously bonded to the earth.
13. Transformer and Switch Gear room shall be protected with automatic Co2 or D.C.P. Fire extinction conforming I.S. Specification.
14. The Fire Safety Audit to be conducted at in a regular interval and to record in the Fire Prevention Maintenance register.
15. The Fire Safety Certificate is valid for three years and has to be renewed after three years from the date of issue of this letter As per Govt. of West Bengal Vide Notification No-629\_L Dated-17/04/2018.
16. After three years a certificate is to be obtained from the Director General, West Bengal Fire & Emergency Services on the basis of performance of all the Life & Fire Safety arrangements and installations of the building.

Signature valid

Digitally signed by  
Name: INDIA/WB/FES/2017/101244  
Date: 18/04/2018 10:05:18  
Reason: Approved  
Location: West Bengal

Divisional Fire Officer  
West Bengal Fire & Emergency Services